

Bank reconciliation – pro forma

Name of smaller authority: **Skelsmergh & Scalthwaiterigg Parish Council**

County area (local councils and parish meetings only): **South Lakeland District Council**

Financial year ending 31 March 2018

Prepared by: Karen Little, Clerk and RFO

Date: 16.06.2018

Balance per bank statement as at 31 March 2018:	£	
		3,899.68
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Petty cash float (if applicable)		0
Less: any un-presented cheques at 31 March 2018		
Cheque no: 100211	21.00	
Cheque no: 100213	118.80	
Cheque no: 100214	150.00	
Cheque no: 100215	229.00	
Total	518.80	
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Add: any un-banked cash at 31 March 2018		0
Net balances as at 31 March 2018 (Box 8)	3,380.88	<hr/>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	1,986.56	
Add: Receipts in the year	5,478.04	
Less: Payments in the year	4,083.72	
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	3,380.88	<hr/>