

Minutes of the ordinary meeting of Skelsmergh and Scalthwaiterigg Parish Council held on Tuesday 11 March 2014 at Skelsmergh Community Hall. The meeting started at 7.30pm.

Present:

Councillor Lucien Procter – Chairman

Councillors

Tim Maggs

Hermann Moisl

Janet Taylor-Heys

John Chapman

Mary Chapman

Alison Semple

Also present:

Giles Holden – Treasurer, St John’s Church, Skelsmergh

PCSO Martin Boak

Mrs Karen Little – Clerk (KL)

Mr Dave Clarke (Retiring Clerk)

min *Action*

15/14 **Apologies for absence**

Apologies were received from Chris Holland (District Councillor).

16/14 **Declarations of interest**

There were no new declarations of interests made at the meeting.

17/14 **Formal announcements by the Chair:**

- Expressions of gratitude and thanks were given to Dave for his good work and commitment as Clerk to the Parish Council – members wish him every success with his future career plans.
- **RESOLVED** that the updated Code of conduct (March 2014) – is circulated by the Clerk to all members and, if no amendments are required, to formally accept and implement this version at the next meeting. **KL**

18/14 **Open Forum**

Giles Holden - Treasurer of Skelsmergh Church Council – addressed the Council requesting financial support for the remedial work needed on the church lych gate. This is the main First World War memorial in the Parish and plans are to restore the gate (target completion date: August 2014) for the world war centenary anniversary. A quote for the work required is approximately £3,000; the Church is also approaching local companies, individual subscriptions and lottery funding.

RESOLVED that this would be discussed further as an agenda item at the next Council meeting.

PCSO Martin Boak – addressed the Council with a report on the breakdown of the local crime rate and police concerns/activities. There have been 64 incidents since the last

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Date:.....

meeting (including Burneside and Grayrigg). Rural residents are encouraged to diligently protect power tools and fuel, and report the registration numbers of any suspicious vehicles or cold-calling salespeople. All reports will be followed-up by the Police.

RESOLVED for the information to be noted.

19/14 **Minutes of previous meeting**

Resolved that the minutes of the meeting of the Council held on 14 January 2014 be confirmed as a true record and signed by the Chairman.

20/14 **Meeting with Cenacolo**

RESOLVED to continue the annual meetings with the Cenacolo community as an opportunity to discuss issues of mutual concern, changes and celebrations. Discussion items for the agenda of the next meeting (scheduled for Tuesday 8th April at 7.30pm in Skelsmergh Community Hall) to include: suggestions about appropriate shared activities (e.g. litter picking, woodland clearing) and allotments.

21/14 **Neighbourhood Plan**

RESOLVED:

- To continue with both the Neighbourhood Plan and the Community Action Plan.
- Both will complement and cross reference to each other and will be worked in parallel (to avoid duplicate work or confusion).
- The Council should consider drawing up a new Community Action Plan in 2014.
- Cllr Moisl will undertake the initial work for the Neighbourhood Plan. As this is expected to be an extensive workload, offers of help would be very welcome.
- To apply to SLDC for Skelsmergh and Scalthwaiterigg to be approved as a neighbourhood area – the Clerk to send application letter to SLDC.
- To approach Tony Cousins regarding the Council's Ordnance Survey Licence.

HM

KL

22/14

Community Action Plan:

23/14 **a) Environment and Community Woodlands**

1) Allotments

Cllr M. Chapman reported that the Environment Group is still seeking a response from The Stephenson Trust about a potential site.

RESOLVED that the Clerk would send a repeat letter to the Stephenson's Trust (via Carter Jonas) to establish what information has been sent out and what was the response from the Trustees.

KL

24/14

2) Work required at Gurnal Bridge

Cllr J. Chapman reported that work has been completed to remove the fallen cherry tree; however, in doing this it has been found that the millennium seat is decayed at the base.

RESOLVED to receive Cllr's Chapman's request (an estimate is being sought) for funds to repair the seat.

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- 25/14 3) Progress on Parish walks leaflets and update on the annual Parish walk
RESOLVED:
 To receive Cllr M. Chapman’s report as follows:
- As many leaflets (~500) would be printed for the five walks as the grant allowed – samples were shared with members. These are to be distributed free to every resident in the Parish and to the Caravan site to celebrate the lovely place we live in and to discover what’s on our doorstep.
 - The annual guided Parish walk is scheduled for April 13 2014, commencing 10am from Skelsmergh Community Hall, led by Tony Cousins. Participants will be given copies of the five walk leaflets.
 - Grateful acknowledgement of the financial support received (grants - to print the leaflets) and support from Tony Cousins for his wealth of information, facts and figures on the area.

Please note: the walks are not push/wheel chair friendly, due to steep climbs and stiles.

- 26/14 4) Update on spring litter clearing Sunday 23 March, 10am-12 noon, commencing from Skelsmergh Community Hall.

RESOLVED:

To receive Cllr M. Chapman’s report as follows:

- Everyone is invited to join in; she is very pleased that SLDC have provided appropriate equipment and will clear the lay-bys. Also, that Selside are also planning to clear litter on the A6 on the same day. Notices will be displayed across the Parish to encourage as much participation by residents as possible.

- 27/14 5) Maintenance of Parish public rights of way

RESOLVED Environment group will continue to do small scale maintenance, e.g. bramble clearing. And to receive Cllr’s M. Chapman’s request to fund labour as required, to erect a style (provided permission is granted by the land owner) at an obstructed PRow between Coppice Howe and Gurnal Bridge. ‘Kits’ are available from County.

RESOLVED to note that Dry lane footpath is still flooded; no action is forthcoming from CCC.

28/14 **b) Highways and Transport**

- 1) Update on the A6 Footpath, extending to Kiln Croft

RESOLVED for Cllr J. Chapman to correspond with Chris Holland of SLDC – to gain reassurance that money is not lost for this in the transfer to the new financial year. The Clerk is to continue to invite the District and County Councillor representatives for this area to the next meeting of this Council.

JC

KL

- 29/14 2) Kendal Town Council Sign on A6

RESOLVED No further action required.

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30/14 3) Parish Boundary Sign A6 North
RESOLVED To include a question in the residents' consultation – do they want a sign (estimated cost £750, plus liability if the sign falls down)?

31/14 4) Speed detection device
RESOLVED To request use of equipment acquired from Upper Kent funds, available in April (allocated at next LAP meeting on 1.04.2014) for a period of a month, as used by Staveley, Burnside & Old Hutton. Not for use on the A6 – ideas to Cllr J. Chapman detailing placements, time of day, expertise, etc. Data will be shared with Highways and Police and is expected to be useful in supporting local recommendations in traffic management. **JC**

32/14 5) Parish highway maintenance schedule
RESOLVED That the current (not completed) priorities remain and the following ones are added/extended:

- Appleby Road, Scalthwaiterigg, above Spitel
- Hollin Root, over Gurnal bridge, extend the length of the problem to Baxton Holme.
- Laverock Road to the A6, Helm Lane.
- Appleby Road, blocked drain at Scandale

33/14 **c) Community**

Oakbank: replacement of WW 1 memorial seat
RESOLVED to receive Cllr Chapman's request for funds (options to be explored in advance) to repair the seat, for discussion by the Council in tandem with the request from St John's Church, Skelsmergh at the next meeting of the Council.

34/14 **d) Communications**

RESOLVED:

- For Cllr Semple to register the web site in joint names (Skelsmergh Community hall and Skelsmergh and Scalthwaiterigg Parish Council) for joint ownership of the web site – to facilitate online bookings and payment facilities. **AS**
- For members to browse other parish council web sites to compare and assess what functionality is needed and is user friendly.
- For Cllr Semple to arrange a demo on the web site build to date, before the next Parish meeting. **AS**

35/14 **Planning**

RESOLVED that the following applications to South Lakeland District Council are received and the Planning Authority be advised of the Parish Council's observations as follows:
No objections

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Date:.....

<i>SLDC ref</i>	<i>site address</i>	<i>application</i>	<i>status</i>
SL/2013/1211	Carus Green Golf Club	Extension to the Club House	Granted (with conditions)
SL/2013/1204	Carus Green Golf Club	Relocation and extension of the green keepers building	Consultation ends 04.03.2014
SL/2014/0180	Cenacolo, Dodding Green, Dodding Holme, Mealbank	Replacement of log drying shed to increase log drying capacity	Received 18.02.2014
SL/2014/0182	Cenacolo, Dodding Green, Dodding Holme, Mealbank	Replacement of log drying shed to increase log drying capacity	Received 18.02.2014

36/14 Correspondence

RESOLVED that all correspondence received and listed/circulated by the Clerk is noted:

- Request for funding support to restore the Lych gates at St John the Baptist Church, Skelsmergh from the Secretary to the PCC.
- Consultation on proposed Development Briefs (8 in total, 1 in phase 1) from South Lakeland District Council on proposed site specific planning guidance on large, complex or sensitive allocated sites outside the National Parks. More information is available at: <http://www.southlakeland.gov.uk/planning/the-local-plan/development-briefs/phase1-development-brief-documents/>
- Guidance on simple practical measures that can be taken to mitigate the flood risk and subsequent damage – newsletter, cameandcompany.co.uk
- News release – public events for residents to give their views on the future of local health services in March.

37/14 Dates and Venue for Next Meetings:

RESOLVED - future meeting dates, all at Skelsmergh Community Hall, are confirmed as:

- Annual General and Ordinary Meeting following the Skelsmergh Parish and Scalthwaiterigg Parish meetings:
Wednesday 7th May 2014 - commencing 7.00pm
- Ordinary meetings, all commencing 7.30pm:
Tuesday 8th July 2014
Tuesday 9th September 2014
Tuesday 4th November 2014
Tuesday 13th January 2015
Tuesday 10th March 2015

The meeting ended at 22.03.

Signed:

Date:.....