



## **Skelsmergh and Scalthwaiterigg Parish Council**

### **GRANT AWARDING POLICY**

#### **Introduction**

Skelsmergh and Scalthwaiterigg Parish Council has a small budget for the award of grants to provide support to community organisations. The Parish Council will consider grant applications from voluntary groups or charitable organisations, which are not for profit and who can demonstrate that any funding received will directly benefit the Parish, or residents of the Parish.

Grant applications will be considered as an agenda item at a Parish Council meeting and the decision made will be recorded in the meeting minutes, which are available for public inspection.

#### **Applications will be considered for the following purposes:**

1. Purchasing equipment either in part or in full.
2. Funding transport that will enable group members to partake in a group trip or outing regardless of their incomes.
3. Training activities, or to purchase the expertise of an outside trainer/ instructor/ facilitator.
4. Activities that raise the profile and/or aid conservation of the area.
5. Running costs of a viable group that is experiencing a period of hardship.
6. Hosting special events or celebrations.
7. Provision of recreational facilities.
8. Assistance towards maintenance of structures/properties that benefit the community.
9. Works which improve the amenities of the community.

#### **Conditions:**

1. Grants will not be awarded to individuals.
2. Grants will not be awarded to regional or national organisations, unless they are for a specific project located in, or for the benefits of residents of, Skelsmergh and Scalthwaiterigg wards.
3. Additional applications within a 12 month period will not normally be considered.
4. The award must be used for the purpose for which the application was made.
5. If the group is unable to use the award for the stated purpose, all monies must be returned to the Parish Council.
6. All awards must be properly accounted for and evidence of expenditure should be supplied as requested. If the Parish Council is not satisfied with the arrangements, they reserve the right to request a refund of monies awarded.
7. Any payments made are subject to the normal budgetary constraints of the Parish Council and will be made at the absolute discretion of the Parish Council.

**Eligibility:**

1. Any Charity, Voluntary Group or Community Organisation.
2. Agencies that operate within the Parish and are of benefit to the local community, with the following provisos:
  - The Parish Council will not fund activities that it considers to be the responsibility of a Statutory Authority.
  - The Parish Council will not fund activities outside its powers and functions.

**Applications:**

To apply, please complete the application form below and send to the Skelmsergh and Scalthwaiterigg Parish Council Clerk (see Parish council web site for contact details). For information either on making or about the progress of a grant application, please contact the Clerk for an informal discussion.

Policy reviewed 10.06.2020.

# Skelsmergh and Scalthwaiterigg Parish Council

## GRANT AWARD APPLICATION FORM

<b>Name and Address of the Organisation seeking a grant.</b>	
<b>Purpose for which the grant will be used.</b>	
<b>If funding is applied as part payment to purchase equipment, please specify the source of other funding.</b>	
<b>Please specify how this grant will benefit the Parish or any part of it, or all of/some of its inhabitants.</b>	
<b>Amount requested:</b>	
<b>Name of person representing the organisation:</b>	
<b>Signature:</b>	
<b>Date:</b>	
<b>Name of the account that the grant cheque will be paid into:</b>	