

Insert figures from Section 2 of the AGAR in all **blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/2020 £	2020/2021 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	2,657	1,745					Explanation of % variance from PY opening balance not required. Balance brought forward agrees
2 Precept or Rates and Levies	4,682	4,845	183	3.93%	NO		
3 Total Other Receipts	242	538	296	122.31%	YES		Under good site management the sale of woodland timber products exceeded the previous year. In-year income from honey comprised the sale of the late harvest of 2019-2020 crop early in this financial year, followed by a later crop at the end of the year. There was no income from the sale of woodland honey in 2019-2020. 2020-21 - Sale of timber = £333.00; sale of honey = £87.00 2019-20 - Sale of timber = £120.00; sale of honey = £0
4 Staff Costs	2,245	2,577	332	14.79%	NO		Clerk's hours were increased from 3 hrs/week to 4, applied from 01.04.2020
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,571	1,498	-2,073	58.05%	YES		With the CV-19 pandemic restrictions, development activity and investments/grant awards were limited. Savings were also made, e.g. venue and training costs Grants given: Savings:venue and training costs: 2020-2021 = £195 = £0 2019-2020 = £1,881 = £225
7 Balances Carried Forward	1,745	3,053			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	1,745	3,053				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,996	4,996	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

* Sign date *A/Chapman*
26th May 2021