

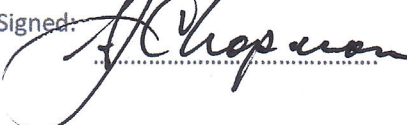
Skelsmergh and Scalthwaiterigg Parish Council

Minutes of the meeting held on Tuesday 9 April 2019,
7.30pm at Skelsmergh Community Hall

Present:

Parish Councillors:	John Chapman (JC) – Chair Mary Chapman (MC) Hermann Moisl (HM) Claire MacLaine (CM) Tim Maggs (TM) Danny Seddon-Roberts (DS-R)
South Lakeland District Councillor:	Pat Bell (PB)
County Councillor:	Stan Collins (SC)
Clerk:	Karen Little (KL)
Parish Residents:	None

Minute Number	Business Item	Lead Person
83/18	<p><u>Welcome and Apologies</u> Apologies were received from Cllr Freyja Burrill (FB) and consent was given. The meeting was quorate.</p>	
84/18	<p><u>Declaration of Interests</u> None declared.</p>	
85/18	<p><u>Minutes of the Previous Meeting</u> RESOLVE: The minutes of the Parish meeting on 16 January 2019 were confirmed as a true and complete record, and signed as such by the Chair.</p>	
86/18	<p><u>Open Forum</u> Cllr Bell raised the costs of SLDC's services to risk assess and monitor private water supplies. SLDC have a statutory duty to undertake these services under the EU Drinking Water directive; this will continue irrespective of the outcome of the national Brexit decision. Cllr Bell confirmed that a single owner-occupied domestic dwelling, where the water is not used as part of a commercial activity, is exempt from the directive.</p>	
87/18	<p><u>Matters Arising from the Minutes</u></p> <p>a. Website training – Clerk Unfortunately, KL was not able to attend the planned training (Web design & development) at Carlisle College due to illness. The College has no plans to repeat the event at any time in the future. RESOLVED: Cllr Moisl will provide 1:1 tuition for the Clerk on managing HTML websites.</p> <p>b. Rugby Club lights Improvements noted - the amended angle of the spotlights now reduces the danger to motorists/pedestrians and light pollution for near-by residents. Action 1: KL to send a letter of thanks to the Rugby Club for making the adjustments in response to the Parish Council's request.</p>	<p>HM & KL</p> <p>KL</p>
88/18	<p><u>Formal Announcements by the Chair</u></p> <p>a. Parish Elections, 2 May Congratulations and 'thank you' to the six Councillors who submitted a nomination form - they have been successfully elected (uncontested) to continue in office for another four-year term. Hence, there is no ballot for Parish Councillors at the elections on 02.05.2019. A</p>	

Signed: 

Date: 22.5.19

	<p>new person will be co-opted to fill the vacant post for Skelsmergh ward. Expressions of interest or recommendations are welcomed for Councillors to consider for the post.</p> <p>b. Formal 'thank you' to Councillor Mary Chapman Cllr Mary Chapman is stepping down from the role after > 12 years in post. Councillors passed on their best wishes to Mary for her future plans and presented her with a private leaving gift to acknowledge her long-term service on the Parish Council and commitment to improving the local environment.</p>																																											
89/18	<p>Grant applications, if any None received; new requests are very welcomed for projects that local residents are interested in and will benefit from.</p>																																											
90/18	<p>Finance:</p> <p>a. To consider payments to be made as per Clerk's report, attached RESOLVED: To make the following payments:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Expenses/Services</th> <th>Amount (£)</th> </tr> </thead> <tbody> <tr> <td>Karen Little</td> <td>Clerk's salary 01.02.2019 to 31.03.2019</td> <td>312.43</td> </tr> <tr> <td>Cumbria Payroll Services</td> <td>Payroll - Clerk's wages</td> <td>14.40</td> </tr> <tr> <td>John Chapman</td> <td>Wine & nibbles for the Social Event, 22.03.2019 Printing, 125 flyers - Meet & Mingle</td> <td>63.05 18.00</td> </tr> <tr> <td>Karen Little</td> <td>Expenses: September 2018 to March 2019</td> <td>58.00</td> </tr> <tr> <td>CALC</td> <td>Membership 2019-2020</td> <td>142.52</td> </tr> <tr> <td>Information Commissioner</td> <td>Data protection - annual registration fee</td> <td>40.00</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>648.40</td> </tr> <tr> <td>Income received</td> <td>Wayleave payment, Electricity northwest Sale of hedging stakes x2 invoices Sale of woodland products by JC</td> <td>41.50 96.80 182.50</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>320.80</td> </tr> <tr> <td>Future Commitment</td> <td>Replacement electrode pads for the Mediana A15 Outdoor Community Package defibrillator due 15.05.2021.</td> <td></td> </tr> </tbody> </table> <p>b. To receive and note the bank reconciliation and current position, attached Councillors noted the bank reconciliation. The income from sales of products from the Parish Woodland exceeds the maintenance costs. Money carried forward from the 2018-2019 budget is higher than previously predicted due to the rescheduling of the March meeting. As the financial commitments that were due in March were not paid then, that money is included in the 2018-2019 carry forward. The payments have now been paid at this meeting (new financial year), from the 2019-2020 budget.</p> <p>c. To receive an update on the Transparency funding float RESOLVED: Information noted:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Expenses/Services</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Qualsafe.com</td> <td>Mediana HeartOn A15 AED Defibrillation Pads Minute no: 17/18d.</td> <td>58.14</td> </tr> <tr> <td></td> <td>Total remaining in the float</td> <td>441.86</td> </tr> </tbody> </table>	Payee	Expenses/Services	Amount (£)	Karen Little	Clerk's salary 01.02.2019 to 31.03.2019	312.43	Cumbria Payroll Services	Payroll - Clerk's wages	14.40	John Chapman	Wine & nibbles for the Social Event, 22.03.2019 Printing, 125 flyers - Meet & Mingle	63.05 18.00	Karen Little	Expenses: September 2018 to March 2019	58.00	CALC	Membership 2019-2020	142.52	Information Commissioner	Data protection - annual registration fee	40.00		TOTAL	648.40	Income received	Wayleave payment, Electricity northwest Sale of hedging stakes x2 invoices Sale of woodland products by JC	41.50 96.80 182.50		TOTAL	320.80	Future Commitment	Replacement electrode pads for the Mediana A15 Outdoor Community Package defibrillator due 15.05.2021.		Payee	Expenses/Services	Amount	Qualsafe.com	Mediana HeartOn A15 AED Defibrillation Pads Minute no: 17/18d.	58.14		Total remaining in the float	441.86	
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91/18	<p>Community Action Plan 2016, to receive update reports on:</p> <p>a. Environment and Community Woodlands:</p> <ol style="list-style-type: none"> Additional bee-keeper licence. The process to issue a second formal contract to Mrs Sarah Deane is in hand. 																																											

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	<p>2. Parish Walk – summer 2019 Scheduled for Saturday 1 June, 10am to 12 noon - a gentle walk and historical guide around the Mealbank area, led by Tony Cousins. All welcome - meet at the Art Mill.</p> <p>b. Highways and Transport</p> <ol style="list-style-type: none"> 1. Update on Laverock Bridge HGV access proposal Discussions are complete and the outcome is acceptable to residents. As no further action is required this issue is formally closed. 2. Highways repairs The following list of drain and general repairs remain on Highways' work to do list: Helm Lane, Joiner's Lane, Otterbank/A6 and Mealbank drain. 3. Progress with highway reinstatement at Gurnal Bridge JC, TM, SC and a local resident had an in-depth discussion at a site meeting with Highways officers. It was requested that the plans and work to develop the new route will preserve and protect the existing rural character of the area as far as possible, and that the 'old' road surface is eventually removed once the new road is complete. Concern was raised that the bridge itself is at risk of damage if the river bank is not secured with rock armour - without this future flooding could cause more trees to collapse into the river and impact on the structural stability of the bridge. Action 2: JC to send a formal letter to the Highways manager to inform them of the Parish Council's strong recommendation that work is needed to protect Gurnal Bridge from potential future flood damage by reinforcing the river bank with rock armour. <p>c. Communications:</p> <ol style="list-style-type: none"> 1. Update on the Parish Council contacts list Ongoing; list is growing but not complete. 2. Update on B4MS Work to agree routes and obtain signed wayleave agreements continues for Oakbank. Mealbank residents are at different stages of readiness. <p>d. Community: Social event, 22.03.2019 Councillors reported this had been an enjoyable event, attended by >30 residents. The Chair's account of the Parish Council's activities during 2018-2019 received some very positive feedback; answers were provided to the questions raised. Those interested in the vacant Councillor post were encouraged to contact the Clerk. Dan Robinson provided an interesting presentation and useful update on the B4MS project.</p>	JC
92/18	<p>Report on the District Association meeting, 07.03.2019, report from FB attached Report noted. Dates of the next meeting are:</p> <ul style="list-style-type: none"> • Thursday 06/06/19, hoisted by SLDC, 7pm at Kendal Town Hall - Discussion on the Community Governance review. • AGM - Thursday 19.09.2019, at Gilpin Bridge. 	
93/18	<p>Planning Applications</p> <ol style="list-style-type: none"> a. SL/2018/0925, Kendal flood management scheme. PC: no comment – we would be exceeding our remit to represent the interests of our parish if we made adverse comments on proposals which do not affect us directly. SLDC: Amended plans available 31.01.2019. b. SL/2019/0027, Benson Hall Caravan Park, Benson Hall Scalthwaiterigg KENDAL LA9 6PL. Siting of additional single caravan unit to be used as manager accommodation and extension to opening season to 12 months per annum. PC: object to extending the opening season to 12 months per annum – there would be no impediment to this site becoming a full-time housing site over time. The manager's caravan should be also be subject to seasonal restrictions. 	

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	<p>c. SL/2019/0112, Laneside Cottage, Skelsmergh, KENDAL. Detached domestic garage. PC: No objection. <i>SLDC: granted with 2 conditions.</i></p> <p>d. SL/2019/0113, Land adjacent to Gurnal Bridge Lane, Skelsmergh, KENDAL. Re-routing of a section of Gurnal Bridge Lane and associated works. PC: Welcome the proposed development with two requests: 1. That the development is carried out in a way that preserves, so far as possible, the existing rural character of the area and reflects that of the lanes leading to it by means of limiting the tarmac surface to 2.5m (with some random broadening to 3.5m), the elimination of formal passing places and other 'voids' within the submitted design (to restrict opportunities for fly tipping, camping and parking, which have been troublesome in this location), appropriate boundary treatment including hedging and seeding of verges, and the erection of sturdy gates with adjacent pedestrian kissing gates to limit access to the abandoned highway at both ends whilst preserving public access. 2. So far as the old route concerned the County Council are requested to take appropriate steps to extinguish the highway once the new works are finished.</p> <p>e. PN/2019/0003, Part OS Field No 7254, adjacent to barn Old Road, Selside, KENDAL, LA8 9JX. Erection of steel pole to support 2 microwave dishes; equipment cabin; and diesel generator. PC: No objection. <i>SLDC: Confirmed prior approval is not required.</i></p> <p>f. CU/2019/0004 Buildin south of Stawberry Bank Skelsmergh KENDAL LA8 9JU. Change of use of agricultural building to a dwelling. PC: objects unless SLDC confirm there is no adverse impact on existing private water supplies or encroachment on the public or private rights of way and access which pass close to the building.</p> <p>g. SL/2019/0251 Parkhead Farm, Sedbergh Road, KENDAL Replacement agricultural livestock building. PC: No objection.</p> <p>h. SL/2019/0249 Parkhead Farm, Sedbergh Road, KENDAL Replacement agricultural building to form silage clamp. PC: No objection.</p>	
94/18	<p><u>Correspondence highlighted by the Clerk</u> No correspondence has been received that requires discussion.</p>	
95/18	<p><u>Dates for Next Meetings</u> (venue: Skelsmergh Community Hall, commencing 7.30pm):</p> <ul style="list-style-type: none"> • Wednesday 22 May 2019 – Parish meeting, AGM (7pm) and ordinary meeting at 7.30pm • Wednesday 17 July 2019 • Wednesday 11 September 2019 • Wednesday 6 November 2019 • Wednesday 15 January 2020 • Wednesday 18 March 2020 	
	The Chair thanked Councillors for their contributions and closed the meeting at 21.30.	

Signed:



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