

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <b>must include narrative and supporting figures</b> )
1 Balances Brought Forward	1,987	3,381				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,762	3,742	-20	0.53%	NO		
3 Total Other Receipts	1,716	436	-1,280	74.59%	YES	One-off transparency fund and VAT claim in March 2018 raised last year's income. Sales of woodland products raised a significant income - offset the labour	2017-2018 Transparency funding received = £1,178.26 VAT claim = 337  2018-2019 Sale: honey = £109; kindling =£256 Vat claim (£137.95) deferred to June
4 Staff Costs	1,849	1,562	-287	15.52%	YES	One less meeting this year due to Clerk's illness; March salary paid in April 2019 when meeting was rescheduled to.	2017-2018 Salary x 6 meetings £1,849  2018-2019 Salary x 5 meetings £1,562 £312.43 paid on 09.04.2019
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,235	3,340	1,105	49.44%	YES	2018-2019: More larger grants given: to a community-wide project (£1k to B4MS), a popular club (£500 Bowling - new mats) and community commemorative event (£250 to the 1918 centenary event)	2017-2018 Usual grants plus wildlife project (£77) only. purchased: More bills paid: Defibrillator repair (£385) & (£58.14), back board (£230), Social event £150.  2018-2019 Grants as per the green box and two flags (£76.92), new defib pads ICO registration (£35) and woodland maintenance work (£180).
7 Balances Carried Forward	3,381	2,657			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	3,381	2,657				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,125	4,202	77	1.87%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable