

Skelsmergh and Scalthwaiterigg Parish Council

Minutes of the meeting held on Wednesday 14 March 2018,
Skelsmergh Community Hall, 7.30pm

Present:

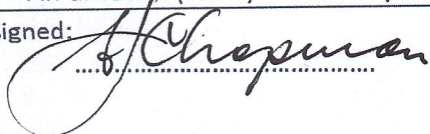
Parish Councillors: Hermann Moisl (HM) – Chair
 Danny Seddon-Roberts (DS-R), *arrived during item 87/17b.*
 Freyja Burrill (FB)
 Tim Maggs (TM)
 Claire MacLaine (CM)

Local Resident: Tony Cousins (TC)

Clerk: Karen Little (KL)

Minute Number	Business Item	Lead Person
84/17	Welcome and Apologies Apologies received and consent given to Cllrs John Chapman (JC) and Mary Chapman (MC). The meeting was quorate.	
85/17	Declaration of Interests None declared.	
86/17	Minutes of the Previous Meeting RESOLVED – The minutes of the Parish meeting on 17 January 2018 were confirmed as a true and complete record, and the Chair was authorised to sign them as such.	
87/17	Open Forum a. Broken fencing – Mealbank, CM Concern raised by a local resident that cyclists could go through the gap. Cllr CM has reported the problem to Highways. b. Grant application, TC, information provided Request for £250 to support a commemorative 1918 centenary exhibition as the final local event to mark the end of the First World War. Funding is requested to meet the costs of hosting the event and to prepare/present new information in addition to that exhibited in 2014. The PC can either make a contribution towards the overall project, or designate funds to a specific aspect (in 2014, the PC contributed towards the cost to repair the Church lych gates). This year over forty personal accounts will be presented on a chronological basis, covering the full distribution area for the Church and Community News. Contribution pledges have been received from Selside and Longsleddale Parishes. There will be a lot of links to local history sites. Cllr Mary Chapman is a member of the organising Committee. A detailed discussion followed (included the proposals to publish the exhibition material and post-event plans for the information). Cllr HM offered to develop the website footage for the event. RESOLVED: To include as an agenda item for discussion at the May PC meeting.	
88/17	Matters Arising from the Minutes (not agenda items) Issues are covered in subsequent agenda items.	
89/17	Formal Announcements by the Chair There were no announcements.	
90/17	Grant Applications a. Bowling Club, application provided An application for £500 was presented; the total cost of two new bowling mats is ~£1.2k. An amount (£250) has been pledged from Cllr Collins (Burneside Locality Budget) and other	

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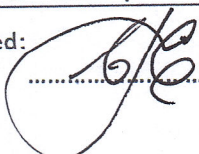


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	<p>possible funding sources have also been identified. Cllrs have offered to help with the relevant application processes – it was recognised that without the new mats the future of club would be jeopardised.</p> <p>RESOLVED: To award £500, to be paid on confirmation to the Clerk that the amount required has been raised in full, and subject to the appropriate environmental disposal of the current mats.</p>	
91/17	<p>Proposed Plans for the Kendal</p> <p>a. Relief road</p> <p>Proposals will be of interest to residents. Currently, there is little information available; a public meeting is expected in mid/late May.</p> <p>RESOLVED: To include the relief road as a standing agenda item at future meetings.</p> <p>Action 1: CM to identify a CCC Highways person to provide Councillors with details.</p> <p>b. Flood prevention</p> <p>A brief report (from a resident) of the recent SLDC event to outline the options proposed to reduce the risk of future flooding in Kendal was noted. Includes possible use of holding tanks which would be located in the parish for both the Sprint and Kent rivers. More details are required from SLDC (lead contact person to be confirmed) and residents' views will need to be sought.</p> <p>RESOLVED: To include the proposals for both the Kendal relief road and flood prevention as focus discussion points at the planned joint event with the Community Hall Management Committee in the summer. Guest speakers will be invited, as above.</p>	CM
92/17	<p>General Data Protection Regulations, action plan provided</p> <p>RESOLVED: To approve the proposed action plan. A progress update is requested from the Clerk at the next PC meeting.</p> <p>Action 2: The Clerk to progress the action plan, including providing Councillors with the ICO information leaflets to inform of the PC/their responsibilities and the changes in current practice required to comply with the new legislation (applies 25.05.2018).</p>	KL
93/17	<p>Community Action Plan</p> <p>a. Environment and Community Woodlands</p> <p>1. Meeting of the Environment Group, 31.01.2018, <i>notes of the meeting provided</i></p> <p>From FB, points to note:</p> <ul style="list-style-type: none"> Himalayan Balsam - there are two areas in the parish (River Sprint) that will need attention from June until September 2018 (volunteers welcomed): <ul style="list-style-type: none"> From Carus Green to Thorneyslack Farm From Millcrest to the aqueduct above Mealbank industrial estate A concerted effort (the South Cumbria Rivers Trust, the Environment Agency and local volunteers of the Kent Balsam Group and volunteers from Grayrigg) is planned to clear the Flodder and Lambrigg Becks (which feed into the River Mint at Ivy Bridge in Docker). Problems relating to parish footpaths, finger posts, stiles and way markers (as listed in the notes) have been reported to the relevant teams. Light pollution from the planning application SL/2018/0048 Dodding Green (see below, item 96/17e) and the Rugby Club was discussed in detail and agreed action taken. Work will continue at the Mealbank wild flower area. The proposed date/route for the summer parish walk is Sunday 24th June, at 10am, Mealbank to Laverock Bridge, with a historical focus and stop for coffee en route. More details nearer the date. <p>2. Litter pick</p>	

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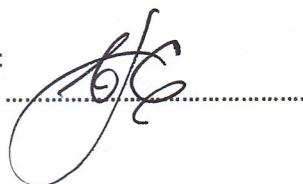
	<p>Date confirmed as Sunday 8 April 2018, Skelsmergh Community Hall is booked for refreshments afterwards. A register will be kept, participants will sign in and out (best practice and for insurance purposes, see item 94/17).</p> <p>3. Winter talk RESOLVED: To cancel this event, due to a lack of available speakers.</p> <p>b. Highways and Transport: Due to the non-availability of key Councillors involved, all of the following items were deferred to the next meeting.</p> <ol style="list-style-type: none"> 1. Laverock Bridge signs 2. Drain clearance 3. Update on Garth Row highway resolutions <p>c. Communications (HM):</p> <ol style="list-style-type: none"> 1. Parish Council logo, <i>provided</i> Councillors considered the proposed logo was aesthetically pleasing and the low pixel was welcomed – for printing purposes. Cllr HM was thanked for his creativity and skills. RESOLVED: To approve for immediate use, subject to final approval by Cllrs JC & MC. 2. Parish Council contacts list RESOLVED: To pursue developing a parish list of personal email addresses, for residents to receive updates and information emails relating to Parish Council business. Compliance with GDPR regulations will be met once replies (i.e. personal information) have been received. Action 3: HM to design a flyer/form for residents to opt-in/provide information, to be hand-delivered to all domestic dwellings in the parish to build the contacts list. 3. Open Reach & Electricity Northwest pole sharing: 'Fibre To The House' (FTH), <i>correspondence received from MP Tim Farron</i> Electricity Northwest are the only utility company in England with which Openreach do not have a pole sharing agreement; to provide FTH new poles were to be erected in addition to the six currently on site. A phone call was received within seven days of the issue being raised to inform that the FTH scheme was being dropped – no reason was given. Garth Row residents await the removal of the three BT notices for the now-redundant scheme on wooden posts specially erected on roadside verges. Action 4: The Clerk to send a letter to BT on behalf of the PC, requesting for the signs (which have become unwelcome roadside 'litter' and present a potential hazard, particularly to pedestrians at night in an unlit rural area) to be removed. <p>d. Community:</p> <ol style="list-style-type: none"> 1. Community defibrillator Equipment is now operational (the code to open the cabinet is provided via a 999-ambulance call), the PC website has been updated with this information. 2. Joint event – with Skelsmergh Hall Management Committee Action 5: JC and Skelsmergh Hall Committee to confirm the date, suggested focus reported under 91/17. 	<p>HM</p> <p>KL</p> <p>JC</p>
94/17	<p>The CALC South Lakeland District Association meeting, 08.03.2018, attended by JC, report provided.</p> <p>Points to note of interest to the PC:</p> <ul style="list-style-type: none"> • South Cumbria Rivers Trust (SCRT), for details of their work see: https://scrt.co.uk/ • Works taking place within the Highway <p>Action 6: The Clerk to register with SCRT, to receive regular information and news.</p> <p>Cumbria have yet to complete their review of contractual arrangements with parishes.</p>	KL

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	<p>The discussion of voluntary litter-picking confirmed best practice is that all volunteers should be asked to sign-in before setting out. People doing litter-picks in their own time outside the event may find they are not covered by the PC insurance.</p> <p>Action 7: The Clerk to confirm with the PC's insurance company that volunteers are covered for PC activities on the highway, and whether any specific procedures are required in advance of the PC litter picking events.</p> <ul style="list-style-type: none"> The Clerk confirmed that the current PC insurance policy includes cover for the PC's defibrillator. 	KL																																				
95/17	<p>Finance</p> <p>a. Payments, Clerk's report provided</p> <p>RESOLVED: To make the following payments:</p> <table border="1"> <thead> <tr> <th>Payee</th><th>Expenses/Services</th><th>Amount (£)</th></tr> </thead> <tbody> <tr> <td>Karen Little</td><td>Clerk's salary 01.12.2017 to 31.01.2018</td><td>306.20</td></tr> <tr> <td>Karen Little</td><td>Expenses</td><td>95.53</td></tr> <tr> <td>CVS</td><td>Payroll - Clerk's wages</td><td>21.00</td></tr> <tr> <td>CALC</td><td>Effective Councillor Course, 13 & 27.09.2017, Cllr Danny Seddon-Roberts</td><td>65.00</td></tr> <tr> <td>Hermann Moisl</td><td>Renewal hosting & SG Site Scanner Malware Monitoring skelscalpc.org.uk</td><td>118.80</td></tr> <tr> <td>Skelsmergh Community Hall</td><td>Contribution towards refreshments for joint event, minute 77/17d2</td><td>150.00</td></tr> <tr> <td>Neil Hawes</td><td>Supply and fit back board for Defibrillator</td><td>229.00</td></tr> <tr> <td></td><td>Total</td><td>985.53</td></tr> <tr> <td>Income received</td><td>Electricity North West - Wayleave payment, 24.01.2018</td><td>41.50</td></tr> <tr> <td></td><td>Transparency funding</td><td>1,178.26</td></tr> <tr> <td></td><td>Total</td><td>1,219.76</td></tr> </tbody> </table> <p>b. Bank reconciliation and predicted 2017-2018 year-end position, provided The year-end prediction is ~£3.2k carry-over; the bank reconciliation statement was noted.</p> <p>c. Outcomes of the Transparency funding application, email sent on confirmation Funding has been awarded (as above) – this is committed to purchase a PC laptop, required software, scanner and website training.</p>	Payee	Expenses/Services	Amount (£)	Karen Little	Clerk's salary 01.12.2017 to 31.01.2018	306.20	Karen Little	Expenses	95.53	CVS	Payroll - Clerk's wages	21.00	CALC	Effective Councillor Course, 13 & 27.09.2017, Cllr Danny Seddon-Roberts	65.00	Hermann Moisl	Renewal hosting & SG Site Scanner Malware Monitoring skelscalpc.org.uk	118.80	Skelsmergh Community Hall	Contribution towards refreshments for joint event, minute 77/17d2	150.00	Neil Hawes	Supply and fit back board for Defibrillator	229.00		Total	985.53	Income received	Electricity North West - Wayleave payment, 24.01.2018	41.50		Transparency funding	1,178.26		Total	1,219.76	
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96/17	<p>Planning Applications</p> <p>a. SL/2017/0970 Land to the East of High Thorn Farm, Selside, KENDAL, Cumbria LA8 9JX: Appeal against enforcement notice re erection of two buildings (Building 1 for residential purposes), installation of associated infrastructure and formation of hard surfaced area by laying of hardcore, including former road finings. <i>Outcome: allowed, planning permission granted for: Duck Hut to be converted to a one bedroom fishing lodge, three other self-contained fishing lodges and two residential buildings.</i></p> <p>b. CU/2017/0016: Agricultural barn on land east of Oakbank Cottages, Skelsmergh, KENDAL LA8 9AQ. Change of use: Prior approval for change of use of agricultural building to a dwelling house & for associated operational development. <i>SLDC: Prior approval is given subject to 7 conditions.</i></p> <p>c. SL/2017/0543 Land adjacent to the White House Garth Row, LA8 9AT, Agricultural storage building. <i>SLDC: Permitted, subject to 3 conditions.</i></p> <p>d. CU/2018/0001 Buildings north west of Skelsmergh Hall Skelsmergh, LA9 6NU, Change of use from storage building (Use Class B8) and any land within its curtilage to a dwelling (Use Class C3). <i>SLDC: Prior approval given, subject to two conditions.</i></p>																																					

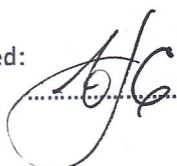
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	e. SL/2018/0048 Dodding Green Dodding Holme Mealbank LA8 9DH , Installation of 16 lighting bollards (approx. 1 metre high) with weatherproof power sockets for driveway lighting, illumination of existing sign and provision of electric sockets to enable temporary external lighting. <i>SLDC: no decision, extended to 30.04.2018.</i>	
97/17	Correspondence Highlighted by the Clerk a. Lighting in polytunnels, Cenacolo, Dodding Green, Dodding Holme, Mealbank LA8 9DH, <i>provided for information.</i> No action/further consideration by the PC is required. b. Complete Utility priority service request - survey Survey completed in meeting. c. PCSO report Contents noted; no police activity or concerns within the Parish area.	
98/17	Dates for Future Meetings (venue: Skelsmergh Community Hall, commencing 7.30pm) RESOLVED: Hall bookings confirmed as: <ul style="list-style-type: none"> • 23.05.2018 • 18.07.2018 • 12.09.2018 • 14.11.2018 • 16.01.2019 • 13.03.2019 The Chair thanked Councillors for their contributions and closed the meeting at 21.20.	

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